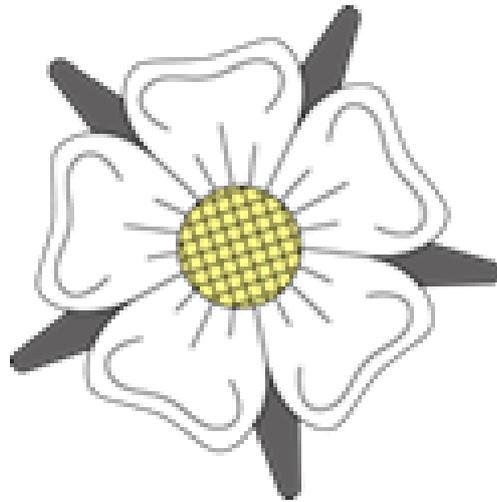


# John Taylor Free School



## Provider Access Procedure

Author	Mrs C Broughton
Implementation Date:	April 2024
Reviewed by Local Governing Body:	April 2025, September 2025
Next Review due:	April 2026

This document is in accordance with the John Talor Multi Academy Trust policy, which can be found at <https://jtmat.co.uk/wp-content/uploads/2023/03/JTMAT-Provider-Access-Policy-Statement.pdf>

## Introduction

This procedure statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil Entitlement

All students in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 8 to 9) and two encounters for students during the 'second key phase' (year 10 to 11). For students in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend. These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students

## Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the Making it meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

## Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our students:

- Rolls Royce
- Briggs Plc
- Burton College
- Tilbury Douglas
- Hi-Tech Fabrications
- RSM Audit

## Destinations of our students

Year Group 11

**Number of students completing Y11 July 2024**

John Taylor Free School @ Post 16

Secured a place at an FE college

Secured an apprenticeship

Attending a Sixth Form at another School

Attending a sixth form college

Entering employment / training

Destination is unknown

	%	223
	<b>223</b>	223
John Taylor Free School @ Post 16	39%	88
Secured a place at an FE college	39%	87
Secured an apprenticeship	4%	9
Attending a Sixth Form at another School	11%	25
Attending a sixth form college	2%	4
Entering employment / training	4%	8
Destination is unknown	1%	2

99% of the Year 11 cohort have continued into structured learning with 204 in full time education.

Year Group 13

**Number of students completing Y13 July 2024**

% of students who chose High Education

% of students who have accepted a place at a Russell Group University

% of students who have deferred until 2026

% of students who have chosen an alternative pathway

% of students who have secured an apprenticeship

% of students who have chosen to take a gap year

% of students who have secured employment

	%	99
	<b>99</b>	99
% of students who chose High Education	78%	77
% of students who have accepted a place at a Russell Group University	23%	23
% of students who have deferred until 2026	4%	4
% of students who have chosen an alternative pathway	2%	2
% of students who have secured an apprenticeship	7%	7
% of students who have chosen to take a gap year	7%	7
% of students who have secured employment	2%	2

## Management of provider access requests

### Procedure

A provider wishing to request access should contact our Careers Leader by email on [careers@johntaylorfreeschool.co.uk](mailto:careers@johntaylorfreeschool.co.uk)

### Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers. Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 7	PSHCE lessons on skills for subjects	<b>Assembly with local apprenticeship provider.</b>	PSHCE – in lessons this term we focus on making ethical financial decisions,
Year 8	PSHCE lessons examine rights and responsibilities in the community, tackling age and disability discrimination.	<b>Assembly with Royal Navy about apprenticeship opportunities</b>  <b>Careers in STEAM event.</b>	PSHCE in lesson evaluating value for money in services, risk and consequences making financial decisions
Year 9	Careers Fair – Post 16 technical education, HE providers, apprenticeship providers. PSHCE lessons on skills for subjects	Careers event with local organisations on opportunities available in the local area. <b>Assemblies with Rolls Royce about apprenticeships.</b>	
Year 10	<b>Careers Fair – Post 16 technical education, HE providers, apprenticeship providers.</b>	<b>Assemblies with local apprenticeship providers (tbc).</b>	1-2-1 Careers guidance Work experience week PSHCE lessons on preparation for work experience Work Experience (May)
Year 11	<b>Careers Fair – Post 16 technical education, HE providers, apprenticeship providers.</b> 1-2-1 Careers guidance PSHCE lessons on making post 16 choices University visit <b>Post 16 technical education visit</b>	<b>Assemblies with local apprenticeship providers.</b> Post 16 discussions	Confirmation of destinations for post 16
Year 12	<b>Assembly with Wabtec Ltd about apprenticeship routes and engineering pathways.</b> <b>Careers Fair – Post 16/18 technical education, HE providers, apprenticeship providers.</b>	<b>Assemblies with local apprenticeship providers.</b>  Assembly with Derby University on Educational Courses and pathways	1-2-1 Careers guidance University visits UCAS convention Apprenticeship Convention  Work Experience Placements (July)

Year 13	<p>Assembly with Wabtec Ltd about apprenticeship routes and engineering pathways.</p> <p>Careers Fair – Post 16/18 technical education, HE providers, apprenticeship providers.</p> <p>1-2-1 Careers guidance</p>	<p>Assemblies with local apprenticeship providers.</p> <p>Mock Interviews with local employers and industry professionals</p>	Confirmation of post 18 education and training destinations for all students
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Please speak to our Careers Leader to identify the most suitable opportunity for you.

### Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

### Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via email at: [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk).

### Approval and review

Approved by Governors at Managing and Organising Committee  
Next review: 28/04/2026

Signed:

Signed:

Gary Evans  
Chair of Governors

Ms L Pugh  
Interim Headteacher