



February 2018

Dear Applicant

Business Manager for John Taylor High School and John Taylor Free School

Thank you for your interest in our recent advertisement for the above position at John Taylor Multi Academy Trust (JTMAT). Please refer to the application form, job description and person specification for further details.

JTMAT was established in 2014 with John Taylor High School as its first school. In 2015 our family of schools grew to include Kingsmead School in Hednesford, followed by Thomas Russell Infants School and Yoxall St Peter's C of E Primary School in Spring 2016. We were joined by Rykneld Primary School in November 2017 and we are the DfE appointed sponsor for a new 8FE secondary school currently under construction in Tatenhill, Staffordshire - opening in September 2018 with a PAN of 210 students. Each school has its own Local Governing Body which reports to the Trust Board.

We are looking to appoint a highly motivated and enthusiastic individual with a proven track record in Leadership and resource management to the role of Business Manager for both John Taylor High School and John Taylor Free School. John Taylor High School is an established Ofsted rated 'Outstanding' school. The Free School will open in a new state of the art building commissioned and built by Staffordshire County Council to cope with a basic need in the district. It will intake to Year 7 only in the first year and will increase annually by one year group. We believe this is an exciting and challenging opportunity for someone who has a flexible and dynamic approach and has excellent organizational and leadership abilities.

If you would like to discuss the post further before submitting an application, please contact Barbara Mahoney, JTMAT Chief Operating Officer on 01283 247800.

At JTMAT, we are committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks including a DBS check at enhanced level.

I look forward to receiving your application.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mike Donoghue', with a horizontal line underneath.

Mike Donoghue

CEO

John Taylor Multi Academy Trust